



# Oxebridge Q014

## Quality Management System Certification Body Accreditation Fees

Ver. 1.0

Check [www.oxebridge.com](http://www.oxebridge.com) for notification of the release of updates to this standard.

© 2020 Oxebridge Quality Resources International LLC. All rights reserved.

To verify the latest published edition of this standard, visit: [www.oxebridge.com/standards](http://www.oxebridge.com/standards)

If you are interested in offering Oxebridge Q001 certification, contact Oxebridge today by writing to [OQR@oxebridge.com](mailto:OQR@oxebridge.com).

Oxebridge Quality Resources International LLC  
Tampa FL USA | Lima PERU  
[www.oxebridge.com](http://www.oxebridge.com)

## 1.0 Purpose

This document defines the fees payable to Oxebridge associated with obtaining and maintaining accreditation as a certification body for the Q001 certification scheme.

## 2.0 References

*Oxebridge Q001 – Quality Management System Requirements*

*Oxebridge Q005 – Quality Management System Certification Audit Terms and Definitions*

*Oxebridge Q006 – Quality Management System Certification Body Accreditation Requirements*

*Oxebridge Q015 - Quality Management System Certification Body Application*

## 3.0 Terms and Definitions

Reference Q005.

## 4.0 Accreditation Fees

### 4.1 Application Fee

The CB shall pay a one-time application fee of \$500 to Oxebridge with the submission of the application form Q015.

### 4.2 Annual Accreditation Fee

The CB shall pay the following annual fee based on the prior year’s published GDP of the nation in which it primarily operates. For nations that operate in multiple nations, the nation with the highest GDP will be calculated.

National GDP from Prior Year (in billions of US dollars)	Fee (US Dollars)
Up to 100	\$ 1,000
101-500	\$ 2,000
501-1000	\$ 5,000
Over 1000	\$ 10,000

The source for GDP data shall be International Monetary Fund (IMF) official publications.

For new CB’s, the payment shall be made after accreditation is granted.

### 4.3 Per-Certificate Fee

The CB shall charge the client the following processing fee for Oxebridge’s activities related to report review, Oxebridge Directory maintenance and other tasks. This fee shall be charged for each audit conducted for the client.

National GDP from Prior Year (in billions of US dollars)	Fee (US Dollars)
Up to 100	\$ 50
101-500	\$ 100
501-1000	\$ 250
Over 1000	\$ 500

### 4.4 Certification Body Training Fee

As defined in Q006, the management team of each CB must undergo brief training by Oxebridge prior to accreditation. This training shall incur a flat fee of \$200, no matter the number of participants. If more than one session is required, then the fee shall be invoiced for each session.

### 4.5 Certification Body Auditor Training Fee

As defined in Q006, each CB auditor must undergo training in order to conduct Q001 audits. This training shall incur a flat fee of \$200 per auditor. The CB may pay this or require the auditor to pay this. Training fees shall be paid prior to the training session, however.

### 4.6 Other Fees

Oxebridge may develop additional fees or charge CBs or auditors fees based on investigations, Special Audits or complaints. Oxebridge will clearly communicate such fees to the CB in advance.

### 4.7 Changes to Fees

Oxebridge reserves the right to update its fee schedule. When doing so, new fees will be effective for new CBs (not yet accredited) immediately. For currently accredited CBs, the new fees shall go into effect within six months of the publication of the revised fee schedule. Oxebridge will notify such CBs of the fee changes.

### 4.8 Waivers of Fees

Oxebridge may elect to waive a portion or all of a given fee at its sole discretion.

## 5.0 Payment

### 5.1 Payment Methods

Payment shall be made to Oxebridge by any of the following methods:

- US or Canadian check made out to “Oxebridge Quality Resources” and sent to 1503 US HWY 301, Suite 36, Tampa FL 33619 USA.
- Major credit card (via Stripe – fees may apply) – contact Oxebridge for invoice
- PayPal (fees may apply) – contact Oxebridge for invoice
- Electronic Fund Transfer (EFT) – contact Oxebridge for account information
- International Wire Transfer – contact Oxebridge for SWIFT Code information

## **5.2 Failure to Pay**

Failure to pay any fee on time as indicated by the invoice or submission shall result in suspension of accreditation until payment is made.

Payments overdue by 3 months may result in full withdrawal of accreditation.

Payments for CB auditor training must be paid before the training session is given, or the CB auditor will not be allowed to attend and not receive a certificate.